

## Minutes IAPTC Executive Committee Meeting (ECM) 26-28 April (Hybrid)

AGENDA ITEM	DISCUSSION	AGREEMENT/DECISION
<b>1. The President</b>	<ul style="list-style-type: none"> <li>- Presidency team delivered its opening remarks and asked for a tour de table/ introduction of EC members.</li> <li>- Presidency team presented a brief on the 25th annual conference that took place from 7-10 October 2019, at the Westin Convention Center, Lima, Peru.</li> </ul>	N/A
<b>2. IAPTC Secretariat</b>	<p>CCCPA presented the secretariat report, highlighting recent updates and upcoming activities/tasks:</p> <ul style="list-style-type: none"> <li>⇒ <b>Virtual Seminar: Overcoming Training Challenges in the COVID Era – Critical Gaps, Best Practices, Hybrid Approaches (9 – 10 November 2021)</b>: The Secretariat hosted the webinar and supported all related logistical arrangements.</li> <li>⇒ <b>Membership</b>: Secretariat delivered an update on the recent applications for IAPTC membership. It continues to maintain members mail lists based on previous 2 years’ annual conferences; lists available as required;</li> <li>⇒ <b>Website and Twitter Account</b>: Secretariat presented updates on the IAPTC website and Twitter Account.</li> </ul>	N/A
<b>3. CDC Report</b>	<ul style="list-style-type: none"> <li>- The CDC Chair presented the state of operations of the Association since the COVID-19 pandemic hit, highlighting the importance of in-person presence in the annual conference and achieving the Association’s cooperative objectives.</li> <li>-The CDC Chair presented his recommendations and suggestions for the conference themes and speakers.</li> </ul>	N/A
<b>4. Host 2022</b>	<ul style="list-style-type: none"> <li>- Maj Gen A S M Ridwanur Rahman, Bangladesh Institute of Peace Support Operation Training (BIPSOT) Commandant, host of this year’s annual conference, delivered his opening remarks and expressed his institute’s interest to resume in-person format during this year’s annual conference.</li> <li>- Lt. Col Tariq of BIPSOT presented a brief on the IAPTC 26<sup>th</sup> annual conference, particularly on Venue, Conference facilities, Accommodation and transportation, Modalities of conference, Daily timings and Other administrative information.</li> </ul> <ul style="list-style-type: none"> <li>• IAPTC 26<sup>th</sup> annual conference will be physically held from 31<sup>st</sup> October to</li> </ul>	<ul style="list-style-type: none"> <li>- Conference website will be launched by the Host.</li> <li>- Online registration to start once the website is ready and functioning.</li> </ul>

	3 <sup>rd</sup> November 2022 at BIPSOT Headquarters, allowing virtual participation for a number of sessions of the conference's program.	
<b>5. Host 2023</b>	The International Peace Support Training Centre (IPSTC) -Kenya hosts the IAPTC 27 <sup>th</sup> Annual conference in 2023. IPSTC-Kenya to deliver a presentation at the end of the IAPTC 26 <sup>th</sup> annual conference.	The presentation will be integrated into the program of the General Assembly, on the last day of the event.
<b>6. Annual Conference Program</b>	<p>The Secretariat presented the Conference Theme Guidelines and a compiled list for all suggestions received from IAPTC members regarding the conference's themes and sub-themes after a call for proposals.</p> <p><b>Conference Theme:</b> The IAPTC 26<sup>th</sup> Annual Conference will be held under the theme of <b>“Peace Operations in the Digital Era – Opportunities and Challenges for the Global Training Community.”</b></p> <p><u>Topics to be discussed include:</u></p> <ul style="list-style-type: none"> <li>• Digital Transformation</li> <li>• Partnership and Cooperation in delivering training in the Digital Era</li> <li>• A4P &amp; A4P+</li> <li>• Situational awareness</li> <li>• Performance and Accountability</li> <li>• Women, Peace and Security.</li> <li>• Technology and Innovations in UN Peace Operations Training</li> <li>• Thematic Sessions</li> </ul> <p><b>*Please refer to the draft program for information about possible speakers</b></p>	<ol style="list-style-type: none"> <li>1- The ExCom to finalize the agenda and identify EC leads to prepare session description with guiding questions and send to the Secretariat.</li> <li>2- The EC to secure speakers/moderators as per the Session matrix.</li> <li>3- Updated list of speakers should be communicated to all EC members.</li> <li>4- Gender balance, functional balance (civilian/police/military) and regional balance to be considered during speaker's selection process.</li> <li>5- The balance between the number of speakers and discussion time should be maintained.</li> </ol>
<b>7. Regional Association Briefs</b>	Regional Association presentations should be in-line with the conference theme/sub-themes.	Time allocated for this session will be one hour and half.
<b>8. Ideas Bazaar</b>	The EC agreed to maintain the Ideas Bazaar on day one of the conference.	
<b>9. Administrative and functioning matters</b>	<p>The Composition of the Executive Committee was discussed.</p> <ul style="list-style-type: none"> <li>• The term for the Executive Committee Functional Chairs (Military / Police / Civilian / Pedagogical) ends with the organization of the 26<sup>th</sup> IAPTC Annual Conference.</li> </ul>	<ol style="list-style-type: none"> <li>1- Call for interested organizations to apply for the respective EC Functional Chair position (for the term 2021/2022) will be sent to the IAPTC members.</li> <li>2- In order to sustain the institutional memory of</li> </ol>

	<ul style="list-style-type: none"> <li>• Head of the Secretariat/ CCCPA reiterated its interest to renew its Secretariat role for a new term (5 additional years) and submitted a request to renew CCCPA's role as the IAPTC Secretariat for a second term starting from 2021 till 2026.</li> </ul>	<p>the Association and in light of CCCPA's leading role in the management of the Association, particularly during the COVID-19 pandemic, the request was unanimously approved by the EC members and will be presented for endorsement to the IAPTC members during the AGM in Bangladesh.</p>
<p><b>9. Follow-Up</b></p>	<p>All EC members expressed their good will to contribute to the following stages of the Annual conference preparations.</p>	<ol style="list-style-type: none"> <li>1. The Secretariat to create a work-plan for the Annual Conference preparations.</li> <li>2. The Secretariat to inform the IAPTC community of the ECM decisions, and to update the website accordingly.</li> </ol>